

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,**  
**DIRECTORATE OF INDUSTRIES & COMMERCE,**

**THIRUVANANTHAPURAM**

(Present : K.B. Premachandran)

No.EC1/03/ 2012

Dated: 05.12. 2013

Sub:- Industries-Establishment- Transfer, Promotion and postings of Junior Superintendents - Orders issued.

Ref: - Proceedings No. ED3/19964/2012 Dated : 03-12-2013.

**ORDER**

The following transfer and posting of Junior Superintendents are ordered with immediate effect for administrative convenience/ on request.

Sl. No	Name and official address	Office to which posted
1	<b>Smt. A. H. Sabeeda Beegum,</b> Junior Superintendent Directorate of Industries and Commerce, Thiruvananthapuram. (on request)	Junior Superintendent, District Industries Centre, Kottayam vice Smt. K. V. Jaimol, Junior Superintendent promoted.
2	<b>Sri. Robinson John,</b> Junior Superintendent, District Industries Centre, Kollam. (on request)	Junior Superintendent, District Industries Centre, Idukki vice Sri. V. K. Rajan, Junior Superintendent promoted.

The following senior most Head Clerks are provisionally promoted as Junior Superintendents in the scale of Pay Rs.16180-29180/- and posted as such in the offices noted against their name.

Sl. No	Name and official address	Office to which posted
1	<b>Smt. Beena. P. Nair,</b> Head Clerk/ Chief Accountant, District Industries Centre, Thiruvananthapuram.	Junior Superintendent, Directorate of Industries & Commerce, Thiruvananthapuram vice Smt. A. H. Sabeeda Beegum transferred.

2	<b>Smt. A. M. Rajeena,</b> Head Clerk/ Chief Accountant, Project Office (Coir), Kayamkulam.	Junior Superintendent, District Industries Centre, Kollam vice Sri. Robinson John, Junior Superintendent transferred.
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The promoted employees shall exercise option for fixation of pay under Rule 28A, Part I, Kerala Service Rules within one month from the date of promotion order or date of taking over charge of the promoted post whichever is later.

The relinquishment, if any, may be forwarded to this office with in 7 days from the date of receipt of this order.

The Controlling Officers will relieve the incumbents and report the date of relieving / joining duty of the incumbents promptly.

Sd/-

**Senior Administrative Officer**

To

All Incumbents (Through Controlling Officers)

**Copy to:-**

1. The Director of Handlooms and Textiles, Thiruvananthapuram.
2. The Director of Coir Development, Thiruvananthapuram.
3. All General Managers, District Industries Centers .
- 4 All Project Officers ( Coir )
5. Assistant Director , C F S C , Manjeri.
6. CA to DI&C/ADI&C/SAO
7. EC2/Accounts/EE3 Sections
8. Stock file / Spare

**Forwarded / By Order**

**Senior Superintendent**

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