

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER, DIRECTORATE  
OF INDUSTRIES & COMMERCE, THIRUVANANTHAPURAM**

(Present: K. B. Premachandran)

No.EC1/03/ 2012

Dated: 11.11. 2013

Sub: - Industries-Establishment- Transfer, Promotion and postings of Junior Superintendents -Orders issued

Ref: - Proceedings No. A3-4589/2013 Dated: 31-10-2013 of General Manager, District Industries Centre, Kottayam.

**ORDER**

The following transfer and posting of Junior Superintendent is ordered with immediate effect for administrative convenience/ on request.

Sl. No	Name and official address	Office to which posted
1	Smt. P. Ganga, Junior Superintendent, District Industries Centre, Thiruvananthapuram. (on request)	Junior Superintendent, District Industries Centre, Kottayam in the existing vacancy.

The following Head Clerk is provisionally promoted as Junior Superintendent in the scale of Pay Rs.16180-29180/- and posted as such in the office noted against his name.

Sl. No	Name and official address	Office to which posted
1	Sri. M. Santhosh Kumar, Head Clerk/Chief Accountant, District Industries Centre, Thiruvananthapuram.	Junior Superintendent, District Industries Centre, Thiruvananthapuram vice Smt. P. Ganga, Junior Superintendent transferred.

The promoted employees shall exercise option for fixation of pay under Rule 28A, part I, Kerala Service Rules within one month from the date of promotion order or date of taking over charge of the promoted post whichever is later.

The relinquishment, if any, may be forwarded to this office within 7 days from the date of receipt of this order.

The Controlling Officers will relieve the incumbents and report the date of relieving / joining duty of the incumbents promptly.

Sd/-

**Senior Administrative Officer**

To

All Incumbents (Through Controlling Officers)

Copy to:-

1. The Director of Handlooms and Textiles, Thiruvananthapuram.
2. The Director of Coir Development, Thiruvananthapuram.
3. All General Managers ,District Industries Centers .
- 4 All Project Officers ( Coir )
5. Assistant Director, C F S C, Manjeri.
6. CA to DI&C/ADI&C(G)/ADI&C(T)/SAO/JD(P&M)/JD(FC)/SFO/AA
7. EC2/Accounts/EE sections
8. Stock file/Spare

**Forwarded /By Order**

*Prasanna*

**Senior Superintendent**