

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER, DIRECTORATE OF
INDUSTRIES AND COMMERCE, THIRUVANANTHAPURAM**
(Present: K. B. Premachandran)

No.EC1/04/2012

Dated: 20. 12. 2013

Sub:-Industries-Establishment-Transfer, Promotion and posting of Head Clerks/Chief Accountants-Orders issued

- Ref:- 1. This office Proceedings No.EC1/ 03/2012.Dated: 05.12.2013.
2. Proceedings No. A1/8595/2013 Dated : 30.11.2013 of the General Manager, District Industries Centre, Thrissur.
3. Proceedings No. A1/1043/2013 Dated : 30.11.2013 of the Project Officer (Coir), Kozhikkode.
4. G.O (Rt)No. 1601/2013/ID Dated: 13.12.2013.

ORDER

The following transfer and posting of Head Clerks/ Chief Accountants are ordered with immediate effect for administrative convenience / on request.

Sl. No	Name and official address	Office to which posted
1	Sri.Vinod . S. Benzer, Head Clerk/Chief Accountant , District Industries Centre, Kottayam (On request)	Head Clerk/Chief Accountant, District Industries Centre, Thiruvananthapuram vice Smt. Beena. P. Nair, Head Clerk promoted.
2	Smt. P. Nirmala Devi, Head Clerk/Chief Accountant , Project Office(Coир), Thrissur. (On request)	Head Clerk/Chief Accountant, District Industries Centre, Kottayam vice Sri. Vinod . S. Benzer, Head Clerk, transferred.
3	Sri. K. Jagadappan, Head Clerk/Chief Accountant, District Industries Centre,Malappuram. (on request)	Head Clerk/Chief Accountant, Project Office(Coир), Kayamkulam vice Smt. A. M. Rajeeana, Head Clerk promoted.

The following Senior Clerks are provisionally promoted as Head Clerks / Chief Accountant in the scale of Pay Rs.14620-25280 and posted as such in the offices noted against their names.

Sl. No.	Name and address	Name of Office to which posted
1	Smt. S. Rekha, Senior Clerk Directorate of Industries & Commerce, Thiruvananthapuram.	Head Clerk/ Chief Accountant, Project Office(Coir), Thrissur vice Smt. P. Nirmala Devi, Head Clerk transferred.
2	Sri. S. Anirudhan, Senior Clerk Taluk Industries Office, Neyyattinkara, District Industries Centre, Thiruvananthapuram.	Head Clerk/ Chief Accountant, District Industries Centre, Thrissur vice Sri. K. K. Balan, Head Clerk retired.
3	Sri. K. B. Krishnankutty, Senior Clerk Directorate of Industries & Commerce, Thiruvananthapuram.	Head Clerk/ Chief Accountant, Project Office (Coir), Kozhikkode vice Sri. P. Vijayan, Head Clerk retired.
4	Smt. Annamma John Lissy, Senior Clerk, District Industries Centre, Kottayam.	Head Clerk/ Chief Accountant, District Industries Centre, Kozhikkode vice Sri. V. Avootty, Head Clerk on Deputation in Hanveev.
5	Sri. Sebastian.P.Joseph, Senior Clerk, District Industries Centre, Kottayam.	Head Clerk/ Chief Accountant, District Industries Centre, Palakkad in the existing vaccancy.
6	Smt. Suni George, Senior Clerk District Industries Centre, Kottayam.	Head Clerk/ Chief Accountant, District Industries Centre, Malappuram vice Sri. K. Jagadappan, Head Clerk transferred.

Relinquishment, if any will be intimated to this office within 7 days on receipt of this order through the controlling officer

The promoted employees shall exercise option for fixation of pay under Rule 28A, Part I, Kerala Service Rules within one month from the date of promotion order or date of taking over charge of the promoted post.

The Controlling Officers are directed to obtain the statement of relinquishment in Industries Subordinate Service and necessary entries in this regard will be made in the Service Book of the incumbents.

The Controlling Officers will relieve the incumbents with immediate effect and report the date of relief/joining duty of the incumbents promptly.

Sd/-

Senior Administrative Officer

To

All Incumbents (Through Controlling Officers)

Copy to:-

1. The Director of Coir Development, Thiruvananthapuram.
2. The Director of Handlooms and Textiles, Thiruvananthapuram.
3. All General Managers, District Industries Centers
4. All Project Officers/ ADIOs
5. CA to DI&C/ADI&C(G)/ ADI&C(T)//SAO/JD(P&M)/JD(FC)/AA
7. EA1/EC2/Accounts/EE3 sections.
8. Stock file/Spare.

Forwarded / By Order


Senior Superintendent