

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER, DIRECTORATE
OF INDUSTRIES & COMMERCE, THIRUVANANTHAPURAM**
(Present: A. Meherniza)

No.EC1/03/ 2014

Dated: 03.06.2014

Sub: - Industries-Establishment- Transfer, Promotion and postings of Junior Superintendents -Orders issued

Ref: - Proceedings No. EC1/03/2014 Dated:- 31.05.2014.

ORDER

The following transfer and posting of Junior Superintendent is ordered with immediate effect for administrative convenience/ on request.

Sl. No	Name and official address	Office to which posted
1.	Smt. Gracy Joseph. K, Junior Superintendent, District Industries Centre, Kozhikkode.	Junior Superintendent, Directorate of Industries & Commerce, Thiruvananthapuram vice Sri. R. Omanakuttan Pillai, Junior Superintendent retired.

The following Head Clerks are provisionally promoted as Junior Superintendents in the scale of Pay Rs.16180-29180/- and posted as such in the offices noted against their name.

Sl. No	Name and official address	Office to which posted
1	Smt. K. N. Sreelekha, Head Clerk / Chief Accountant, District Industries Centre, Thiruvananthapuram.	Junior Superintendent, Directorate of Industries & Commerce, Thiruvananthapuram (Documentation Centre) vice Sri. B. Raveendran, Junior Superintendent retired.
2.	Smt. K. C. Padmini Ammal, Head Clerk/ Chief Accountant,, Project Office (Coir), Vaikom.	Junior Superintendent, District Industries Centre, Kozhikkode vice Smt. Gracy Joseph. K, Junior Superintendent transferred.

The promoted employee shall exercise option for fixation of pay under Rule 28A, Part I, Kerala Service Rules within one month from the date of promotion order or date of taking over charge of the promoted post whichever is later.

The relinquishment, if any, may be forwarded to this office within 7 days from the date of receipt of this order.

The Controlling Officers will relieve the incumbents and report the date of relieving / joining duty of the incumbents promptly.

Sd/-

Senior Administrative Officer

To

All Incumbents (Through Controlling Officers)

Copy to:-

1. The Director of Handlooms and Textiles, Thiruvananthapuram.
2. The Director of Coir Development, Thiruvananthapuram.
3. All General Managers ,District Industries Centers
4. All Project Officers (Coir)
5. All ADIOs (Through General Managers)
6. Assistant Director, C F S C, Manjeri.
7. CA to DI&C/ADI&C(G)/ADI&C(T)/SAO/JD(P&M)/JD(FC)/SFO/AA
8. EC2/Accounts/EE sections
9. Stock file/Spare

Forwarded /By Order


Junior Superintendent
