

PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER
DIRECTORATE OF INDUSTRIES AND COMMERCE, THIRUVANANTHAPURAM
(Present: A. Meharniza)

No.EC1/04/2014

Dated. 24.01.2015

Sub:- Industries - Establishment - Promotion and posting of Head Clerk/
Chief Accountant - Orders issued.

Read:- Proceedings No. EC1/04/2014, Dated: 13.01.2015.

As per the proceedings read above one vacancy of Head Clerk/ Chief Accountant has been arised due to relinquishment of promotion. Hence this order.

ORDER

Smt. Latha. K, Senior Clerk, Project Office (Coir), Ponnani is provisionally promoted as Head Clerk/ Chief Accountant in the scale of pay Rs. 14620-25280/- and posted as such in the District Industries Centre, Palakkad in the existing vacancy.

Relinquishment, if any will be intimated to this office within 7 days on receipt of this order through the controlling officer.

The promoted employee shall exercise option for fixation of pay under Rule 28A, Part I, KSR within one month from the date of promotion order or date of taking over charge of the promoted post which ever is later.

The controlling officer will make necessary entries in the Service Book of the incumbent.

The Controlling Officer will relieve the incumbent and report the date of relieving/ joining duty of the incumbent promptly.

Sd/-

Senior Administrative Officer

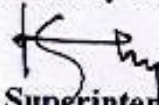
To

The Incumbent (Through Controlling Officer)

Copy to:-

1. The Director of Coir Development, Thiruvananthapuram.
2. The Director of Handlooms & Textiles, Thiruvananthapuram
3. All GMs/ All PO(C)s/All ADIOs/ CFSCs
4. CA to DI&C/ADI&C(G)/SAO/AA
5. EAI/EE3 Sections
6. Stock file/Spare

Forwarded/ By Order


Senior Superintendent

