

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER,**  
**DIRECTORATE OF INDUSTRIES & COMMERCE, THIRUVANANTHAPURAM**  
(Present: A. Meharniza)

No. EA1/3964/2014

Dated : 05.08.2015

Sub:- Industries - Establishment - Transfer, Promotion and Postings of clerks to the post of Senior Clerks - orders issued.

Read:- 1. Proceedings No. EC1/04/2014 dated: 10.07.2015  
2. Proceedings No. EC1/06/2014 dated: 04.08.2015

**ORDER**

The following transfer and postings of Clerks/Senior Clerks are ordered with immediate effect for administrative convenience /on request.

Sl. No.	Name & Official Address	Office to which posted
1	Sri. Jobish.P.J, Senior Clerk, Project Office( Coir), North Paroor (on request)	Senior clerk, CFSC, Manjeri on JDC training vacancy.
2	Sri. B.Vinod, Senior Clerk, District Industries Centre, Kollam	Senior clerk, Project Office (Coir), Kayamkulam vice Smt. Kala. P.K clerk promoted
3	Sri.K.P.Sudheer, Senior clerk, Taluk Industries Office, Adoor, District Industries Centre, Pathanamthitta (on request)	Taluk Industries Office, Pathanamthitta vice Smt. C. N. Prasnnakumari promoted
4	Smt. S. Arithi, Senior Clerk, Directorate of industries & Commerce, Thiruvananthapuram (on request)	District Industries Centre, Kollam vice Smt. V. P. Girija promoted
5	Sri. R. Santhosh, Senior Clerk, Directorate Of Handlooms & Textiles, Thiruvananthapuram (on request)	Senior Clerk, Coir Inspector Office, Kadaykkavoor, Project Office (Coir), Chirayinkeezhu on JDC training vacancy
6	Smt. Suja.C.A, Clerk, Directorate Of Handloom & Textiles, Thiruvananthapuram (on request)	Clerk, District Industries Centre, Alappuzha vice Smt. S. Geethanjali promoted

7	<b>Sri. E. Sreedharan</b> , Clerk, Directorate Of Industries & Commerce, Thiruvananthapuram (On request)	Clerk, District Industries Centre, Kannur vice Sri. Sunil.M promoted
8	<b>Smt. A. S. Nisha</b> , Clerk, Directorate Of Industries & Commerce, Thiruvananthapuram	Clerk, Taluk Industries Office, Nedumangad on JDC training vacancy .
9	<b>Smt. Sreeja. M. S</b> , Clerk, Directorate Of Handloom & Textiles, Thiruvananthapuram	Clerk, District Industries Centre, Palakkad vice Sri. Naufal. T. A promoted
10	<b>Sri. N. Unnikrishnan</b> , Clerk, District Industries Centre, Ernakulam	Clerk, Project Office (Coir), Kozhikkode vice Sri. K. K. Chandran promoted
11	<b>Smt. C. Monisha</b> , Senior Clerk, District Industries Centre, Malappuram (on deputation in Cashew Special Office, Kollam)	Senior Clerk, District Industries Centre, Kollam on JDC training vacancy

The following Clerks/Clerk Typists are promoted as Senior Clerk in the Scale of Pay Rs. 13210 - 22360 and posted in the offices noted against their names.

Sl. No.	Name & Official Address	Office to which posted
1	<b>Sri.D.Santhosh</b> , Clerk, District Industries Centre, Thiruvananthapuram	Senior Clerk, District Industries Centre, Thiruvananthapuram (under Rule 13A, Part 1, KS&SSR)
2	<b>Sri. S.Sunil</b> , Clerk, Coir Inspector Office, Alappuzha North Circle (PO (Coir) , Alappuzha)	Senior Clerk, Coir Inspector Office Alappuzha North Circle (Project Officer(coir), Alappuzha (under Rule 13A, Part 1, KS&SSR)
3	<b>Sri. P.Sajith</b> , Clerk, District Industries Centre, Wayanad	Senior Clerk, District Industries Centre, Wayanad (under Rule 13A, Part 1, KS&SSR)
4	<b>Sri. Naz Mohammed</b> , Clerk, District Industries Centre, Alappuzha	Senior Clerk, District Industries Centre, Alappuzha
5	<b>Smt. Kala.P.K</b> , Clerk, Project Office (Coir), Kayamkulam	Senior Clerk, District Industries Centre, Kollam vice Sri. B. Vinod transferred

6	<b>Smt. Kalamol. M, Clerk, Project Office (Cair), Alappuzha</b>	<b>Senior Clerk, Project Office (Cair), Alappuzha</b>
7	<b>Smt. K.Sajina, Clerk Typist, Taluk Industries Office, Thalassery</b>	<b>Senior Clerk, Project Office (Cair), Ponnani vice Smt. M.B. Sindhu promoted</b>
8	<b>Smt. T.P.Beena, Clerk, Project Office (Cair), Vaikom</b>	<b>Senior Clerk, Project Office (Cair), Vaikom</b>
9	<b>Smt. Rekha.C.K, Clerk, Project Office (Cair), Vaikom</b>	<b>Senior Clerk, Project Office (Cair), Vaikom</b>
10	<b>Smt. Salini Narayanan, Clerk, Directorate of Coir Development Thiruvananthapuram</b>	<b>Senior Clerk, Directorate of Coir Development, Thiruvananthapuram</b>
11	<b>Sri.M.P.Sabu, Clerk, Project Office( Cair), North Paroor</b>	<b>Senior Clerk, Project Office( Cair), North Paroor</b>
12	<b>Smt. Seena Mol. M.P, Clerk, District Industries Centre, Ernakulam</b>	<b>Senior Clerk, District Industries Centre, Ernakulam</b>
13	<b>Smt.Mufeeda.M.P, Clerk, Common Facility Service Centre, Manjeri (on JDC training)</b>	<b>Senior Clerk, Common Facility Service Centre, Manjeri and allowed to continue on JDC training</b>
14	<b>Smt. Sareena.K.C, Clerk, District Industries Centre, Malappuram (on JDC training)</b>	<b>Senior Clerk, District Industries Centre, Malappuram and allowed to continue on JDC training</b>
15	<b>Smt. Swapna.K, Clerk Typist, Taluk Industries Office, Hosedurg</b>	<b>Senior Clerk, Project Office (Cair), Kannur on JDC training vacancy</b>
16	<b>Sri. V.A. Rajesh, Clerk Typist, Taluk Industries Office, Chittoor, District Industries Centre, Palakkad</b>	<b>Senior Clerk, District Industries Centre, Malappuram vice Smt. K. Zubaida promoted</b>

17	Sri. Abbas.T, Clerk Typist, Taluk Industries Office, Alathoor, District Industries Centre, Palakkad	Senior Clerk, District Industries Centre, Thrissur vice Sri. P. Sudheer promoted
18	Smt.C.Shabana, Clerk, District Industries Centre, Kannur	Senior Clerk, District Industries Centre, Kannur
19	Sri.Jaimon Peter, Clerk, District Industries Centre, Kottayam	Senior Clerk, District Industries Centre, Kottayam
20	Smt. M. Deepthi, Clerk, District Industries Centre, Ernakulam	Senior Clerk, District Industries Centre, Ernakulam

The promotion ordered to Sri. D. Santhosh ( Sl. No. 1), Sri. S.Sunil (Sl.No. 2) & Sri.P.Sajith (Sl.No.3) is temporary exempting them from obligatory departmental tests as per rule 13 A (1), (2) & (5) of KS&SSR. They should qualify themselves by passing the departmental test on or before compleing three years from the date of this order. Otherwise they will stand reverted from the promoted post without further notice.

The Controlling officers will admit the above officials to duty as Senior Clerks w.e.f. the date of this order. Their pay will be fixed as per Rule 28A part -I KSR.

Sd/-

**SENIOR ADMINISTRATIVE OFFICER**

To

The officials (through Controlling Officers)

- Coy to:-
1. The Director Coir Development, Thiruvananthapuram
  2. The Director Handloom & Textiles, Thiruvananthapuram
  3. Special Officer, Cashew Special Office, Kollam
  4. All GMs /POCs/ ADIOs
  5. CFSC, Changanassery/Manjeri
  6. CA to DI&C/ ADI&C(G)/ADI&C(T)/SAO/AA
  7. Accounts / EB/EC/ED/EE Sections
  8. SF/Spare

Forwarded/ By Order

  
Junior Superintendent