

**PROCEEDINGS OF SENIOR ADMINISTRATIVE OFFICER, DIRECTORATE OF  
INDUSTRIES & COMMERCE, THIRUVANANTHAPURAM  
(Present : K. Venu)**

EA1/9194/2016 (1)

Directorate of Industries & Commerce  
Thiruvananthapuram, Dated: 29.06.2016

Sub: Transfer and postings of Clerks/ Senior Clerks -reg:

Ref: Arising.

**ORDER**

The following transfer and posting of Clerk / Senior Clerks are ordered with immediate effect for administrative convenience/on request.

Sl. No	Name, Designation and office in which working	Office to which transferred
1.	<b>Sri. Shaji. P.V</b> Senior Clerk Directorate of Coir Development Thiruvananthapuram (On request)	Project Office (Coir) Kannur in the vacancy of Smt. Swapna.K., Senior Clerk transferred.
2.	<b>Smt. Swapna.K</b> Senior Clerk Project Office (Coir), Kannur	Coir inspector office, Kanhangad, Project Office (Coir), Kannur in the J.D.C training vacancy.
3.	<b>Smt. Bindhu.K.O.V.</b> Clerk District Industries Centre, Kannur	Project Office (Coir), Kannur in the leave vacancy.
4.	<b>Sri. Sajith. P</b> Senior Clerk District Industries Centre, Ernakulam (On request)	Taluk Industries Office, Vythiri, Wayanad vice Sri. Sanu.M.S, Senior Clerk transferred.
5.	<b>Sri. Sanu.M.S</b> Senior Clerk Taluk Industries office, Vythiri Wayanad	Directorate of Handloom & Textiles Thiruvananthapuram vice Smt.Shameema.K.S., Clerk transferred.
6.	<b>Smt. Shameema.K.S.</b> Clerk Directorate of Handloom & Textiles, Thiruvananthapuram (on request)	District Industries Centre, Alappuzha vice Smt.Geethamma.C., Senior Clerk transferred.
7.	<b>Smt. Geethamma.C.</b> Senior Clerk District Industries Centre, Alappuzha	Project Office (Coir), Kayamkulam in the JDC training vacancy.
8.	<b>Sri.Anilkumar. B.</b> Senior Clerk District Industries Centre, Kollam	Directorate of Handloom & Textiles vice Sri.Jose.M., Clerk transferred.

9.	<b>Sri. Jose.M.</b> Clerk Directorate of Handloom & Textiles, Thiruvananthapuram (on request)	Project Office (Coir), Kollam vice Sri.Sarath, Clerk transferred.
10.	<b>Sri.Sarath.S.</b> Clerk Project Office (Coir), Kollam	Coir Inspector Office (Adoor) Project Office (Coir), Kollam vice Sri.Jagatheesh Kumar, Clerk transferred.
11.	<b>Sri. Jagatheesh Kumar</b> Clerk Coir Inspector Office, Adoor Circle, PO(C) Kollam.	Directorate of Coir Development vice Sri.Joseph.A.A., Clerk transferred.
12.	<b>Sri. Joseph.A.A.</b> Clerk, Directorate of Coir Development Thiruvananthapuram (on request)	District Industries Centre, Alappuzha vice Sri.Sanalkumar.S., Senior Clerk transferred.
13.	<b>Sri. Sanalkumar.S.</b> Senior Clerk, District Industries Centre, Alappuzha	Coir Inspector Office, Alappuzha vice Sri.Rajesh. V., Clerk transferred.
14.	<b>Sri. Rajesh. V.</b> Clerk, Coir Inspector Office, Alappuzha	Coir Inspector Office, Harippad vice Sri.RajeshKumar.R.,SeniorClerk transferred.
15.	<b>Sri. Rajesh Kumar.R.</b> Senior Clerk, Coir Inspector Office, Harippad	Directorate of Handloom & Textiles in the existing vacancy.
16.	<b>Sri. K.G.Baburaj</b> Clerk Directorate of Industries &Commerce Thiruvananthapuram (on request)	Directorate of Coir Development, Thiruvananthapuram vice Sri. Shaji. P.V, Senior Clerk transferred.
17.	<b>Sri. D. Santhosh</b> Senior Clerk District Industries Centre Thiruvananthapuram	Directorate of Industries & Commerce in the existing vacancy.
18.	<b>Sri. Jackson.N.</b> Senior Clerk District Industries Centre Palakkad.	District Industries Centre, Thrissur vice Smt.Indu.M., Senior Clerk transferred.
19.	<b>Sri. Jokesh. M.</b> Clerk Directorate of Coir Development, Thiruvananthapuram (on request)	District Industries Centre, Palakkad vice Sri.Jackson.N., Senior Clerk transferred.

If no open vacancies of Clerk / Senior Clerk arise within the J.D.C training period for the year 2016-17, the incumbents posted in the JDC training vacancy will be transferred in other offices within the District in the available vacancy/ retransferred in the office from which they transferred.

The Controlling Officers concerned will relieve the above incumbents with immediate effect and furnish relief/joining report of the incumbents to the Directorate of Industries & Commerce promptly.

Sd/-

Senior Administrative Officer

To

The Incumbents Concerned (Through Controlling Officers)

Copy to:

1. The Director of Handloom and Textiles.
2. The Director of Coir Development, Thiruvananthapuram.
3. The General Managers concerned.
4. Senior Administrative Officer.
5. The Project Officers (Coir) concerned.
6. Administrative Assistant, DI&C, Thiruvananthapuram.
7. EE Section / EC Section/Accounts Section.
8. Stock file/Spare.

Forwarded/By Order

  
Senior Superintendent