Proceedings of the Senior Administrative Officer, Directorate of Industries and Commerce, Thiruvananthapuram (Present:Rejeena.P.M)

EA1/9194/16

Dated:16/12/2016

Sub:-Inds-Estt-Transfer & Posting of Clerk/Senior clerks-reg.

The following transfer & posting of clerks/senior clerks are ordered with mmediate effect for administrative convenience.

<u>ORDER</u>

SI.No.	Name Designation and office in which working	Office to which transferred
	Sri.Ajith.M Senior Clerk Directorate of Industries and Commerce Trivandrum	District Industries Centre Kollam in the existing vacancy (JDC)
	Sri.Sathya Das.C Senior Clerk Directorate of Industries and Commerce Trivandrum	Project Office (Coir) Chirayinkeezhu vice Kumar.M.S. Clerk transferred
	Smt.Minimol.K.R Clerk Directorate of Coir Development,Trivandrum	Project Office (Coir), North Paravoor in the existing vacancy
	Sri. Kumar.M.S Clerk, Project Office (Coir), Chirayinkeezhu	Coir Inspector Office Varkala in the existing vacancy (Project Office (Coir) Chirayinkeezhu)
-	Smt.Kala.M.J Senior Clerk, District Industries Centre, Kollam	Taluk Industries Office, Kollam vice Smt.Praseetha.K Senior Clerk transferred

6*	Smt.Praseetha.K Senior Clerk, Taluk Industries Office, Kollam	Project Office (Coir) Kollam- vice Smt.Bindhu.S Clerk Transferred
7	Smt.Bindhu.S, Clerk Project Office (Coir) Kollam	District Industries Centre, Kollam vice Smt. Kala.M.J. Senior Clerk Transferred
8	Sri.C.Chandran, Clerk, Project Office (Coir), Kannur	

The controlling officer concerned will relieve the above incumbents with immediate effect and furnish relief/joining report of the incumbents to the DI&C promptly.

Sd/-Senior Administrative Officer

То

The incumbents (Through Controlling officer)

Copy to

- 1. Directorate of Coir Development
- 2. General Manager, District Industries Centre, Kollam
- 3. Project Officer, Project Office (Coir) Chirayinkeezhu
- 4. Project Officer, Project Office (Coir), North Paravoor
- 5. Senior Administrative Officer
- 6. Administrative Assistant
- 7. EC Section/Account Section
- 8. Stock File/Spare
- 9. Assistant District Industries Officer, Taluk Industries Office, Kollam
- 10. Project Office (Coir) Kannur

Forwarded/By Qrder

Junior Superintendent