

**PROCEEDINGS OF THE SENIOR ADMINISTRATIVE OFFICER
DIRECTORATE OF INDUSTRIES AND COMMERCE, THIRUVANANTHAPURAM
(Present: George Mathew)**

No.EC1/04/2012

Dated.07.09.2013

Sub: - Industries-Establishment-Transfer, Promotion and posting of Head Clerks/Chief Accountants -Orders issued – reg.

- Ref: - 1) This office proceedings No. EC1/03/2012, Dated. 27.08.2013.
2) G.O.(Rt) No.3213/2013/G. Edn. Dated: 01.08.2013.
3) G.O.(Rt) No. 1046/2013/ID Dated: 17.08.2013.
4) G.O.(Rt) No.1130/2013/ID Dated: 05.09.2013.

The following transfer and posting of Head Clerks/ Chief Accountants are ordered with immediate effect for administrative convenience/on request.

Sl. No	Name and official address	Office to which posted
1	Sri.M. Santhosh Kumar, Head Clerk/Chief Accountant, District Industries Centre, Alappuzha (on request)	Head Clerk/Chief Accountant, District Industries Centre, Thiruvananthapuram vice Sri. M. S. Anilkumar, Head Clerk promoted .
2	Smt. N. Padmakumari, Head Clerk/ Chief Accountant, District Industries Centre, Palakkad (on request)	Head Clerk/Chief Accountant, Directorate of Industries & Commerce, Thiruvananthapuram vice Smt. Suchithra Bhaskar, Head Clerk promoted.
3	Smt. S. Sindhu, HeadClerk/ChiefAccountant, District Industries Centre, Thrissur.	Head Clerk/Chief Accountant, District Industries Centre, Kottayam vice Smt. A. H. Sabeeda Beegum, Head Clerk promoted.
4	Sri. James Mathew, Head Clerk/ Chief Accountant, Project Office (Coir), North- Parur.	Head Clerk/Chief Accountant, District Industries Centre,Ernakulam vice Sri. V.Gopinathakurup, Head Clerk promoted.
5	Smt. L. Ajitha Kumari, Head Clerk/ Chief Accountant, District Industries Centre, Kozhikkode.	Head Clerk/ Chief Accountant, District Industries Centre,Kannur vice Sri. Avootty, Head Clerk transferred.

6	Sri. Avootty, Head Clerk/ Chief Accountant, District Industries Centre, Kannur.	Head Clerk/ Chief Accountant, District Industries Centre, Kozhikkode vice Smt.L. Ajithakumari, Head Clerk transferred.
7	Smt. G. V. Lalee, Head Clerk/ Chief Accountant, District Industries Centre, Kozhikkode.	Head Clerk/ Chief Accountant, District Industries Centre, Thrissur vice Smt. S. Sindhu, Head Clerk transferred.

The following Upper Division Clerks are provisionally promoted as Head Clerks/Chief Accountants in the scale of Pay Rs.14620-25280/- and posted as such in the offices noted against their names .

Sl. No	Name and address	Office to which posted
1	Sri. K. U. Rameez, Senior Clerk, Taluk Industries Office, Ambalappuzha, District Industries Office, Alappuzha.	Head Clerk/ Chief Accountant, District Industries Centre, Alappuzha vice Sri. M. Santhosh Kumar, Head Clerk transferred.
2	Smt.N. T. Minimol, Senior Clerk, Project Office(Coir), Vaikom.	Head Clerk/ Chief Accountant, District Industries Centre, Kozhikkode vice Smt. G. V. Lalee, Head Clerk transferred.
3	Sri. K. K. Devadas, Senior Clerk, Project Office(Coir), Kayamkulam.	Head Clerk/ Chief Accountant, District Industries Centre, Wayanad vice Sri. M. D. Jaimon, Head Clerk promoted.
4	Smt. S. Jyothi, Senior Clerk (on deputation to KADCO)	Head Clerk/ Chief Accountant, Project Office (Coir), North- Parur vice Sri. James Mathew, Head Clerk transferred and allowed to continue on deputation in KADCO.
5	Smt. P. S. Anitha, Senior Clerk, Taluk Industries Office, Kodungalloor, District Industries Centre, Thrissur.	Head Clerk/ Chief Accountant, Project Office (Coir), North- Parur vice Smt. S. Jyothi, Head Clerk on deputation.
6	Smt. A. Sunila, Senior Clerk (on deputation to SIDCO)	Head Clerk/ Chief Accountant, Project Office (Coir), Kozhikkode vice Sri. K. K. Ramesan, Head Clerk promoted.

7	Sri. P. Vijayan, Senior Clerk, Project Office (Coir), Kozhikkode .	Head Clerk/ Chief Accountant, Project Office (Coir), Kozhikkode vice Smt. A. Sunila, Head Clerk on deputation.
8	Smt. S. Biji , Senior Clerk, Project Office (Coir), Vaikom.	Head Clerk/ Chief Accountant, District Industries Centre, Palakkad vice Smt. N. Padmakumari, Head Clerk transferred.
9	Sri. K. K. Balan, Senior Clerk, District Industries Office, Thrissur.	Head Clerk/ Chief Accountant, District Industries Centre, Thrissur vice Smt.R. Lathakumari, Head Clerk on deputation.

The promoted employees shall exercise option for fixation of pay under Rule 28A, Part I, Kerala Service Rules within one month from the date of taking over charge in the promoted post.

The relinquishment, if any, may be forwarded to this office within 7 days from the date of receipt of this order.

The Controlling Officers are directed to obtain the statement of relinquishment in Kerala Industries Subordinate Service and necessary entries in this regard will be made in the Service Book of the incumbents.

The Controlling Officers will relieve the incumbents and report the date of relieving/joining duty of the incumbents promptly.

Sd/-

Senior Administrative Officer

To

All Incumbents (Through Controlling Officers)

Copy to:-

1. The Director of Coir Development, Thiruvananthapuram.
2. The Director of Handloom & Textiles, Thiruvananthapuram.
3. All General Managers, District Industries Centers
4. All Project Officers (Coir)
5. CA to DI&C/ADI&C(G)/ ADIC(T)/SAO/ JD(P&M)/ JD(FC)/ AA.
6. EA1/EE1/EC2/Accounts Sections
7. Stock file/Spare

Forwarded/By Order

Prasanna

Senior Superintendent